

Contact Officer: Andrea Woodside

KIRKLEES COUNCIL

PERSONNEL COMMITTEE

Wednesday 8th November 2023

Present: Councillor Cathy Scott (Chair)
Councillor Paul Davies
Councillor Viv Kendrick
Councillor Jackie Ramsay
Councillor John Taylor
Councillor Graham Turner

Apologies: Councillor David Hall
Councillor John Lawson

1 Membership of the Committee

Apologies for absence were received on behalf of Councillors D Hall and J Lawson.

2 Minutes of Previous Meeting

RESOLVED – That the Minutes of the previous Meeting be deferred to the next meeting of the Committee (for the reason that only one Member present had been in attendance on 26 June 2023).

3 Declaration of Interests

No interests were declared.

4 Admission of the Public

All agenda items were considered in public session.

5 Public Question Time

No questions were asked.

6 Deputation/Petitions

None received.

7 Update on Senior Management Arrangements

The Committee gave consideration to a report which sought approval to commence a recruitment process for the posts of Service Director for Finance (Section 151 Officer) and Service Director for Legal, Governance and Monitoring (Monitoring Officer).

The report advised that the statutory requirements of Chief Financial Officer and Monitoring Officer were fulfilled by these posts, which were critical statutory roles within the organisation. The report acknowledged the importance of making permanent appointments to these roles in order to provide stability and an effective transition. The report provided a summary of the role and function of both of the

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posts and requested that the Committee give approval to commence a recruitment process as soon as is possible.

RESOLVED –

- 1) That approval be given to commence external recruitment to the posts of (i) Service Director – Finance (Section 151 Officer) and (ii) Service Director – Legal, Governance and Commissioning, which have statutory responsibilities to be carried out in accordance with the Council's established and approved Chief Officer recruitment practices.
- 2) That, pursuant to (1) above, approval be given to convene Member Appointment Panels.